PART 2 APPLICATION: CERTIFICATION OF COMPLETED WORK

STATE INCOME TAX CREDIT FOR REGISTERED CULTURAL PROPERTIES
(Pursuant to the Income Tax Act and the Corporate Income Tax Act, Section 7-2-18.2 and section 7-2A-8.6, NMSA 1978 respectively.)

Please Note: Part 2 Applications must be approved at a scheduled meeting of the Cultural Properties Review Committee (CPRC.) The completed application must include all items requested in order to be considered. Send the completed application to:

NM Historic Preservation Division
Department of Cultural Affairs
407 Galisteo Street, Suite 236
Santa Fe, NM 87501

Property owners are strongly encouraged to send applications 30 days before the posted CPRC meeting date on our website http://www.nmhistoricpreservation.org/ Applications must be in our office 14 days prior to the CPRC meeting.

1. PROPERTY IDENTIFICATION

Address: ____________________________________________________________

City/Town: __________________________________________________________

Vicinity (if rural): ___________________________________________________

State Register District or Individual Listing Name: _______________________

SR#______ (State Register Number for district or individual listing)

County: ____________________________

2. OWNER IDENTIFICATION

Name(s): ________________________________________________________________________________________________

Mailing address: _______________________________________________________________________________________

City:__________________________ State:____ Zip code:______________________________

Telephone number(s) with area code(s): ________________________________

Taxpayer Identification Number(s) or Social Security Number(s): ________________________________

Email address(es): ___________________________________________________________________________________
3. PROJECT STARTING DATE AND COMPLETION DATE

Actual start date: ___________________  Actual completion date: ___________________

4. PROJECT COSTS

Enter actual costs by feature in section #5 on next page. Attach additional sheets, if required, to itemize all work items. Attach documentation of actual costs for work items completed. This must include invoices/receipts for labor and materials and verification of payment, such as copies of cancelled checks or bank/card statements.

**TOTAL ELIGIBLE EXPENSES:** __________________________

**TOTAL OVERALL PROJECT COST (ELIGIBLE AND NOT ELIGIBLE EXPENSES):**

---

The Cultural Properties Review Committee is an advisory group. Committee members are not acting as professional consultants, nor are they providing professional architectural or engineering services for any project while in the process of reviewing and making recommendations for conformance with the tax incentive programs. The actions and approvals of the Cultural Properties Review Committee and/or the Historic Preservation Division staff are NOT a substitute for any other necessary design and construction reviews or actions by the State of New Mexico or local building officials or for your local historic preservation commissions, and vice versa. Review of projects is provided solely for the purpose of compliance with the State Income Tax Credit for Cultural Properties program requirements and standards.
5. **DESCRIPTION OF REHABILITATION/PRESERVATION WORK**

5a. List work items **ELIGIBLE toward credit**, according to the CPRC determination, with the costs. Include labeled and numbered photographs showing rehabilitated condition of each feature. Attach more sheets as necessary to document the entire project. Attach financial documentation.

<table>
<thead>
<tr>
<th>Architectural Feature</th>
<th>Description of rehabilitation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>provide item # and name as described in Part 1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Photo no.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Photo no.</td>
<td></td>
</tr>
<tr>
<td>Photo no.</td>
<td></td>
</tr>
<tr>
<td>Photo no.</td>
<td></td>
</tr>
</tbody>
</table>
DESCRIPTION OF REHABILITATION/PRESERVATION WORK (CONTINUED)

5b. List work items **NOT ELIGIBLE** toward credit, according to the CPRC determination, with the costs. Include labeled and numbered photographs showing rehabilitated condition of each feature. Attach more sheets as necessary to document all work. Attach financial documentation.

<table>
<thead>
<tr>
<th>Architectural Feature</th>
<th>Description of rehabilitation</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>provide item # and name</td>
<td></td>
</tr>
<tr>
<td></td>
<td>as described in Part 1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Photo no.________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Photo no.________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Photo no.________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Photo no.________</td>
<td></td>
</tr>
</tbody>
</table>

6. APPLICANT’S SIGNATURE:

I hereby attest that all work on this project was executed according to the proposed description as stated in the Part 1 Application: State Income Tax Credit for Registered Cultural Properties, as approved by the Cultural Properties Review Committee.

Signature(s): __________________________ date: ____________

________________________________________ date: ____________

CERTIFICATION (FOR STATE USE ONLY):

The Cultural Properties Review Committee has reviewed this application and:

☐ approves the application as submitted.

☐ approves the application with the conditions stated on the attached sheet or letter.

☐ rejects the application because the work performed does not conform to the standards, approvals, and conditions set forth in the program regulations.

☐ tables the application and requests additional information stated on the attached sheet or letter before the application will be reviewed.

☐ Other: __________________________________________

______________________________

TOTAL AMOUNT APPROVED FOR ELIGIBLE EXPENSES

______________________________

MAXIMUM AVAILABLE – 50% TAX CREDIT

______________________________

CHAIRPERSON, CULTURAL PROPERTIES REVIEW COMMITTEE DATE