



Susana Martinez  
Governor

STATE OF NEW MEXICO  
**DEPARTMENT OF CULTURAL AFFAIRS**  
**HISTORIC PRESERVATION DIVISION**

BATAAN MEMORIAL BUILDING  
407 GALISTEO STREET, SUITE 236  
SANTA FE, NEW MEXICO 87501  
PHONE (505) 827-6320 FAX (505) 827-6338

Each of the members of the project team must complete the applicable SOI Professional Qualifications Standards form and include it with the Grant Application.

Following are Certification forms for the professional disciplines of historian, Architectural Historian, Architect, Historic Architect, Prehistoric Archeologist, Historic Archeologist, Historic Landscape Architect, and Curator.

Professional Qualifications (36 CFR Part 61) CERTIFICATION  
**History Professional Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are historians. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

MA/Phd in History

Or

MA/Phd in CRF

\_\_\_\_\_  
(specify field)

and

Two years full-time experience applying the theories, methods, and practices of History that enables professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of historic properties in the US and its Territories

and

Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation.

\_\_\_\_\_  
(specify )

Alternative B

BA in History

Or

BA in CRF

\_\_\_\_\_  
(specify field)

and

Four years full-time experience applying the theories, methods, and practices of History that enables professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of historic properties in the U: and its Territories

and

Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation.

\_\_\_\_\_  
(specify)

To meet the standards in this discipline you must be able to check either a big box or a big circle, and check all the smaller boxes under that alternative. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (such as History, American History, or Public History or American Studies, American Civilization, Historical or Cultural Geography, Anthropology, Ethnohistory and Historic Preservation.). Coursework should be evaluated if discipline itself is not always or obviously related.

## ACADEMIC BACKGROUND FOR HISTORIAN

*Closely related fields:* For this Standard, the professional degree is typically awarded in History, American History, or Public History. Relevant training can be obtained in programs of American Studies, American Civilization, Historical or Cultural Geography, Anthropology, Ethnohistory, and Historic Preservation, providing that course work is offered in historical research methods and techniques. Education in the social and cultural history of countries other than North America may be relevant when dealing with the histories of immigrant, ethnic or minority groups in the United States.

*Discipline specializations:* Professional Historians tend to concentrate their education and experience in one of the many chronological, regional, and topical specializations within American History (such as colonial history, southern history, community history, women's history, military history, history of technology, or industrial history).

### APPLYING THE STANDARD FOR HISTORIAN

**Documenting Professional Experience:** A professional Historian has experience in archival and primary documents research, evaluating and synthesizing this information, and preparation of scholarly narrative histories. Historic research experience in countries other than North America may be relevant when researching the histories of immigrant, ethnic or minority groups in the United States of America.

**Products and activities:** Professional experience and expertise must be documented through "products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation." Products and activities that meet the appropriate Secretary's Standards for Archeology and Historic Preservation may include:

- National Register documentation that has resulted in property listings or Determinations of Eligibility.
- Documentation that meets HABS/HAER standards for recording historic properties.
- Survey reports assessing the significance of historic properties.
- Publications, which might include articles in regional, national, or international professional journals, monographs, books, or chapters in edited books, related to documenting and evaluating the significance of historic properties.
- Presentations at regional, national or international professional conferences, symposia, workshops, or exhibits related to documenting and evaluating historic properties.
- Professional service on boards or committees of regional, national, or international professional organizations concerned with documenting and evaluating the significance of historic properties.
- Awards, research grants, research fellowships, or invitations to teaching posts.

*This list is not comprehensive. Furthermore, it should be understood that not all of these products and activities are needed in order to meet the Standard; rather, a combination of several products and activities would be more typical. If the applicant were documenting professional experience in one of the specializations, however, the majority of products and activities would naturally reflect that specialization.*

Professional Qualifications (36 CFR Part 61) CERTIFICATION  
**Architectural History Professional Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are architectural historians. In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.

Alternative A

MA/Phd in Architectural History

or

MA/Phd in Art History, Historic Preservation or CRF

\_\_\_\_\_  
(specify field)

and

Two years full-time applying the theories, methods and practices of Architectural History that enables professional judgments to be made about the identification, evaluation, documentation, registration or treatment of historic properties in the US and its Territories

and

Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation

\_\_\_\_\_  
(specify)

Alternative B

BA in Architectural History

Or

BA in Art History, Historic Preservation or CRF

\_\_\_\_\_  
(specify field)

and

Four years full-time applying the theories, methods and practices of Architectural History that enables professional judgments to be made about the identification, evaluation, documentation, registration or treatment of historic properties in the US and its Territories

and

Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation

\_\_\_\_\_  
(specify)

To meet the standards in this discipline you must be able to check either a big box or a big circle, and check all the smaller boxes under that alternative. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (American Studies, American Civilization, Architecture, Landscape Architecture, Urban and Regional Planning, American History, Historic Preservation and Public History). Coursework should be evaluated if discipline itself is not always or obviously related.

## ACADEMIC BACKGROUND FOR ARCHITECTURAL HISTORIAN

**Closely related fields:** Professional Architectural Historians typically receive their formal training through Architectural History, Art History, or Historic Preservation programs, which include course work in American Architectural History. Other fields of study may offer relevant training, provided that course work in American Architectural History is taken. These other fields may include American Studies, American Civilization, Architecture, Landscape Architecture, Urban and Regional Planning, American History, Historic Preservation, and Public History.

**Discipline specializations:** Architectural Historians tend to be generalists, although specializations within Architectural History are typically based on time periods (such as 18th century), on a particular architectural style (such as Georgian or vernacular), or a combination of these (such as plantation architecture in the antebellum South).

## APPLYING THE STANDARD FOR ARCHITECTURAL HISTORIAN

### DOCUMENTING PROFESSIONAL EXPERIENCE

**Products and activities:** Professional experience and expertise must be documented through "products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation." A professional Architectural Historian typically has expertise in research, survey, documentation, and evaluation of architectural resources, including buildings, structures, objects, and districts. Documentation of such experience is desirable. Products and activities that meet the appropriate Secretary's Standards for Archeology and Historic Preservation may include:

- Survey reports assessing the significance of historic properties.
- Historic structure reports.
- National Register documentation resulting in property listings or Determinations of Eligibility.
- Documentation that meets HABS/HAER standards for recording historic properties.
- Publications, which might include articles in regional, national, or international professional journals, monographs, books, or chapters in edited books, related to the preservation of historic structures.
- Presentations at regional, national, or international professional conferences related to the preservation of historic structures.
- Professional service on boards or committees of regional, national, or international professional organizations concerned with the preservation of historic structures.
- Awards, research grants, research fellowships, or invitations to teaching posts.

*This list is not comprehensive. Furthermore, it should be understood that not all of these products and activities are needed in order to meet the Standard; rather, a combination of several products and activities would be more typical. If the applicant were documenting professional experience in one of the specializations, however the majority of products and activities would naturally reflect that specialization.*

Professional Qualifications (36 CFR Part 61) CERTIFICATION  
**Architecture Professional Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are architects. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

- Professional degree in Architecture  
and
- At least two years full-time professional  
experience in architecture (attach explanation)

Alternative B

- State license to practice architecture  
\_\_\_\_\_
- (specify state(s))

To meet the standards in this discipline you must be able to check both boxes under Alternative A or the box under Alternative B. Note that professional degree means a five-year or graduate degree. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period.

Professional Qualifications (36 CFR Part 61) CERTIFICATION

**Historic Architecture Professional Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are historic architects. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

- Bachelors of Architecture degree  
and
- At least one year of graduate study in Architectural Preservation, American Architectural History, Historic Preservation, Historic Preservation Planning, or CRF  
\_\_\_\_\_  
(specify field)  
and
- At least two years of full-time professional experience applying the theories, methods and practices of Historic Architecture that enables professional judgments to be made about the evaluation, documentation, or treatment of historic structures in the US and its territories  
and
- Products and activities that demonstrate application of acquired proficiencies in the discipline to the practice of historic preservation  
\_\_\_\_\_  
(specify)

Alternative C

- Masters degree in Architecture with demonstrable course work in Architectural Preservation, Architectural History, Historic Preservation, Historic Preservation Planning or CLR  
and
- At least two years of full-time professional experience applying the theories, methods and practices of Historic Architecture that enables professional judgments to be made about the evaluation, documentation, or treatment of historic structures in the US and its territories

Alternative B

- State license to practice architecture  
\_\_\_\_\_  
(specify state(s))  
and
- At least two years of full-time professional experience applying the theories, methods and practices of Historic Architecture that enables professional judgments to be made about the evaluation, documentation, or treatment of historic structures in the US and its territories  
and
- Products and activities that demonstrate application of acquired proficiencies in the discipline to the practice of historic preservation  
\_\_\_\_\_  
(specify)

And

Products and activities that demonstrate application of acquired proficiencies in the discipline to the practice of historic preservation  
\_\_\_\_\_  
specify

To meet the standards in this discipline you must be able to check all the boxes under one of the alternatives. Note that a professional degree means a five-year or graduate degree. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (American Architectural History, Architectural Preservation, Conservation, Historic construction Technologies, Historic Building Materials, and Historic Preservation). Coursework should be evaluated if discipline itself is not always or obviously related

## ACADEMIC BACKGROUND FOR HISTORIC ARCHITECT

**Closely related fields:** The Bachelor of Architecture degree is a five-year degree that does not always include historic preservation course work. The same may be true of a Masters of Architecture degree. An Historical Architect is first an Architect and, as such, is well grounded in all aspects of architectural practice, including architectural design, planning, construction specifications, and contract administration. Although this background is essential, additional training is needed in order to understand and work with historic structures, with their complex material evolution and treatment problems.

Specialized training, to supplement that provided by the professional Architecture program, should be acquired in such areas as American Architectural History, Architectural Preservation, Conservation, Historic Construction Technologies, Historic Building Materials, and Historic Preservation.

**Discipline specialization:** Historic Architecture is a specialization within the broader discipline of Architecture

## APPLYING THE STANDARD FOR HISTORIC ARCHITECT

**Documenting Professional Experience:** To be licensed by a State Government as a professional Architect, an individual must pass a written exam and successfully fulfill education, training, and experience requirements. In addition, a professional Historical Architect has both theoretical knowledge and technical skill associated with preserving historic structures, and with the application of Architecture theories, methods, and practices that enables professional judgments to be made about the evaluation, documentation, or treatment of historic properties in the United States and its Territories. A professional Historical Architect typically has gained experience on structural preservation projects, which have included research and detailed investigations of historic structures and preparation of recommendations for the treatment of properties in order to preserve them in accordance with the appropriate Secretary's Standards for Archeology and Historic Preservation (particularly the Secretary's Standards for the Treatment of Historic Properties).

**Products and activities:** Professional experience and expertise must be documented through "products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation." Products and activities that meet the Secretary Standards for Archeology and Historic Preservation may include:

- Plans and Specifications for the preservation, rehabilitation, or restoration of historic structures.
- Adaptive reuse or feasibility studies that make recommendations for preserving historic structures.
- Historic Structure Reports or Condition Assessments of historic structures.
- Documentation that meets HABS/HAER standards for recording historic structures.
- Experience applying the Secretary of the Interior's Standards for the Treatment of Historic Properties to the review of work on historic structures.
- Awards for historic structure preservation, rehabilitation, or restoration received from local, regional, national, or international professional organizations.
- Publications, which might include articles in regional, national, or international professional journals, monographs, books, or chapters in edited books about the preservation of historic structures.
- Presentations at regional, national, or international professional conferences, symposia, workshops, or exhibits about the preservation of historic structures.
- Professional service on boards or committees or regional, national, or international professional organizations concerned with the preservation of historic structures.

*This list is not comprehensive. Furthermore, it should be understood that not all of these products and activities are needed in order to meet the Standard; rather, a combination of several products and activities would be more typical.*

Professional Qualifications (36 CFR Part 61) CERTIFICATION  
**Prehistoric Archeology Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are archeologists. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

- MA/MS or PhD in Archeology or Anthropology or CRF with a specialization in Prehistoric Archeology or a graduate degree in Archeology with a specialization in Prehistoric Archeology, or a graduate degree in a closely related field

\_\_\_\_\_  
(specify field)

and

- At least two and a half years full-time professional experience or equivalent specialized training in applying the theories, methods, and practices of Archeology that enables professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of prehistoric archeological properties in the US and its Territories

with

- At least six months must have been acquired in the performance of field and analytical activities under the supervision of a professional prehistoric archeologist.

and

- Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation.

To meet the standards in this discipline you must be able to check all the boxes above. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (Archeology, Cultural Resources Management, Historical Archeology, Public Archeology, History, Public History, American Studies). Coursework should be evaluated if discipline itself is not always or obviously related.

## **ACADEMIC BACKGROUND FOR ARCHEOLOGIST**

*Closely related fields:* Anthropology, with a specialization in Archeology, is the typical degree discipline for archeologists practicing in the United States. One of the usual requirements for receiving the degree is completion of an archeological field school in which the student learns about techniques of survey, excavation, and laboratory processing. However, degree programs have also been established in Archeology, Cultural Resources Management, Historical Archeology, and Public Archeology. Some Historical Archeology programs are housed in History, Public History, or American Studies Departments. For these degrees, a list of courses taken should be reviewed to determine if the program is equivalent to that typically provided for a degree in Anthropology with a specialization in Archeology, including course work in archeological methods and theory, archeology of a geographic region (e.g., North America), and the field school.

*Discipline specializations:* The most prevalent specializations in Archeology include Historical Archeology or Prehistoric Archeology, i.e., the specialization in resources of either the prehistoric period or the historic period. These specializations necessarily require expertise in different types of sites and different sources of information about past human activities. For example, a prehistoric archeologist usually requires a knowledge of environmental sciences, while a historical archeologist needs to understand the techniques of archival research. Additional specialized training and experience is also required for those specializing in, for example, underwater archeology, physical anthropology (human bones and burials), forensic archeology, or zoo archeology (non-human bones). In addition, archeologists typically specialize in the archeological resources of a particular time period, geographic region, resource type, or research subject.

## **APPLYING THE STANDARD FOR ARCHEOLOGIST**

**Documenting Professional Experience:** A professional archeologist typically has experience in field survey, site testing, site excavation, artifact identification and analysis, documents research, and report preparation. Supervised field experience as a graduate student may be counted as part of the overall 2 1/2 year professional experience requirement.

A Prehistoric Archeologist meeting this Standard would document one year of supervisory experience in the study of prehistoric archeological sites; a Historical Archeologist would document one year of supervisory experience in the study of sites of the historic period.

The two archeologist specializations of Prehistoric Archeology and Historic Archeology are not interchangeable. Documentation to show that someone qualifies in both Prehistoric and Historic Archeology should include a minimum of one additional year of supervisory experience on resources of the other specialty, for a total of 3 1/2 years of experience, with products and activities in both specializations.

**Products and activities:** Professional experience and expertise must be documented through "products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation." Products and activities that meet the appropriate Secretary Standards for Archeology and Historic Preservation may include:

- Survey and excavation reports of cultural resource management or Section 106 (or other compliance) projects. These reports are typically called "grey literature;" they often have multiple authors and are usually produced in limited quantities by consulting firms.
- National Register documentation resulting in property listings or Determinations of Eligibility.
- Materials such as presentations, booklets, brochures, lesson plans, or videos that interpret the results of archeological investigation for the general public
- Publications including articles in professional journals, monographs, books, or chapters in edited books, related to the preservation of historic or archeological properties.
- Presentations at regional, national, or international professional conferences related to the preservation of historic or archeological properties.
- Professional service on boards or committees of regional, national, or international professional organizations concerned with the preservation of historic or archeological properties.
- Awards, research grants, research fellowships, or invitations to teaching posts.

*This list is not comprehensive. Furthermore, it should be understood that not all of these products and activities are needed in order to meet the Standard; rather, a combination of several products and activities would be more typical. If the applicant were documenting professional experience in one of the specializations, however, the majority of products and activities would naturally reflect that specialization.*

**Professional Qualifications (36 CFR Part 61) CERTIFICATION**  
**Historical Archeology Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are archeologists. In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.

r

Alternative A

- MA/MS or PhD in Anthropology with a specialization in Historical Archeology, or a graduate degree in Archeology with a specialization in Historical Archeology, or a graduate degree in a CRF

\_\_\_\_\_  
(specify field)

and

- At least two and one half year full-time professional experience or equivalent specialized training applying the theories, methods, and practices of Archeology that enables professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of historic archeological properties in the US and its Territories (attach explanation)

with

- At least six months must have been acquired in the performance of field and analytical activities under the supervision of a professional prehistoric archeologist.

and

- Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation.

To meet the standards in this discipline you must be able to check all the boxes above. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (Archeology, Cultural Resources Management, Historical Archeology, Public Archeology, History, Public History, American Studies). Coursework should be evaluated if discipline itself is not always or obviously related.

**Professional Qualifications (36 CFR Part 61) CERTIFICATION**  
**Historic Landscape Architecture Professional Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are historic architects. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

- Masters degree in Landscape Architecture  
and
- At least two years of full-time professional experience in the theories, methods, and practices of Landscape Architecture that enables professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of historic properties in the US and its Territories projects (attach explanation)  
and
- Products and activities that demonstrate application of acquired proficiencies in the discipline to the practice of historic preservation  
\_\_\_\_\_  
(specify)

Alternative C

- Four or five year Bachelors degree in Landscape Architecture  
and
- At least three years of full-time professional experience applying theories, methods, and practices of Landscape Architecture that enables professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of historic properties in the Us and its Territories  
and
- Products and activities that demonstrate application of acquired proficiencies in the discipline to the practice of historic preservation  
\_\_\_\_\_  
(specify)

Alternative B

- State license to practice Landscape Architecture  
\_\_\_\_\_  
(specify state(s))  
and
- At least two years of full-time professional experience applying theories, methods, and practices of Landscape Architecture that enables professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of historic properties in the US and its Territories  
and
- Products and activities that demonstrate application of acquired proficiencies in the discipline to the practice of historic preservation  
\_\_\_\_\_  
(specify)

To meet the standards in this discipline you must be able to check all the boxes under one of the alternatives. Note that a professional degree means a five-year or graduate degree. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (cultural geography, landscape history, archival research techniques, historic preservation theory, principles, and practice and preservation technologies). Coursework should be evaluated if discipline itself is not always or obviously related.

**Closely related fields:** Landscape Architecture is the typical professional Bachelors degree, which is awarded after successful completion of a four-year or five-year undergraduate program. However, the Bachelors or Masters in Landscape Architecture may not always include historic preservation course work. While the standard Landscape Architecture degree program addresses all general aspects of landscape architectural practice (including design, planning, construction specifications, and professional practice), additional training is needed for Historical Landscape Architects. They may need training in landscape research, documentation, analysis, evaluation, and treatment techniques. This additional training is achieved through additional course work and/or professional experience.

**Graduate study:** The Masters in Landscape Architecture degree is the typical graduate degree, which is awarded after successful completion of a two-year or three-year graduate program. This degree should include studies in the principles, theories, concepts, methods, and techniques of preserving cultural landscapes. Course work may include cultural geography; landscape history; archival research techniques; historic preservation theory, principles, and practice; and preservation technologies.

**Discipline specialization:** Historic Landscape Architecture is a specialization within the broader field of Landscape Architecture. Historical Landscape Architects should have completed training in the principles, theories, concepts, methods, and techniques of preserving cultural landscapes. Cultural landscape preservation focuses on preserving a landscape's physical attributes, biotic systems, and use (especially when that use contributes to its historical significance). Graduate study and/or professional experience provides the specialized training needed by the Historical Landscape Architect.

#### **APPLYING THE STANDARD FOR HISTORIC LANDSCAPE ARCHITECT**

**Documenting Professional Experience:** To be licensed by a State Government as a professional Landscape Architect, an individual typically must pass a written exam and successfully fulfill education, training, and experience requirements. In addition, an Historical Landscape Architect must have two years of experience in the application of Landscape Architecture theories, methods, and practices to the identification, evaluation, documentation, registration, or treatment of historic properties in the United States and its Territories. A professional Historical Landscape Architect has both theoretical knowledge and technical skill associated with the preservation of cultural landscapes in accordance with the Secretary's Standards for Archeology and Historic Preservation. Cultural landscapes include historic sites, historic designed landscapes, historic vernacular landscapes, and ethnographic landscapes.

**Products and activities:** Professional experience and expertise must be documented through "products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation." Products and activities that meet the appropriate Secretary's Standards for Archeology and Historic Preservation may include:

- Surveys and inventories of cultural landscapes.
- Documentation of cultural landscapes that meets the Secretary's Standards for Documentation.
- National Register nominations or Determinations of Eligibility for cultural landscapes.
- Cultural Landscape treatment and maintenance plans.
- Cultural Landscape Reports.
- Publications, which might include articles in regional, national, or international professional journals, monographs, books, or chapters in edited books about cultural landscape preservation.
- Presentations at regional, national, or international professional conferences, symposia, workshops, or exhibits about cultural landscape preservation.
- Professional service on boards or committees or regional, national, or international professional organizations concerned with cultural landscape preservation awards, research grants, research fellowships, or invitations to teaching posts associated with cultural landscape preservation.

*This list is not comprehensive. Furthermore, it should be understood that not all of these products and activities are needed in order to meet the Standard; rather, a combination of several products and activities would be more typical.*

### **Professional Qualifications (36 CFR Part 61) CERTIFICATION**

**Professional Qualifications (36 CFR Part 61) CERTIFICATION  
Curation Professional Qualifications**

NAME: \_\_\_\_\_

PROJECT ROLE: \_\_\_\_\_

The New Mexico Historic Preservation Division's grant programs (Historic Preservation Grants and Grants to Certified Local Governments) are funded by the Historic Preservation Fund, federal funds administered through the United States Department of the Interior, National Park Service. With the use of federal funds, key personnel involved in grant projects must meet the requirements outlined in the Secretary of the Interior's Professional Qualifications Standards for their role. Please complete the appropriate qualifications sheet for each personnel based on their project role.

Below are the requirements for personnel who are architectural historians. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**

Alternative A

MA/Phd in Museum Studies or CLR

and

Two years of full-time professional experience applying the theories, methods, and practices of Curation that enables professional judgments to be made about the identification, evaluation, documentation, preventive care, or interpretation of collections associated with historic and prehistoric properties in the US and its Territories

and

Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation

\_\_\_\_\_  
(specify)

Alternative B

BA in Museum Studies or CLR

and

Four years full-time professional experience applying the theories, methods, and practices of Curation that enables professional judgments to be made about the identification, evaluation, documentation, preventive care, or interpretation of collections associated with historic and prehistoric properties in the US and its Territories

and

Products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation

\_\_\_\_\_  
(specify)

To meet the standards in this discipline you must be able to check either a big box or a big circle, and check all the smaller boxes under that alternative. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (American Studies, Anthropology, Archeology, Art History, Archival or Library Science, History, Biology, Botany, Chemistry, Physics, Engineering, Geology, Zoology, and other similar fields of study, depending upon the nature of the collections to be curated.). Coursework should be evaluated if discipline itself is not always or obviously related.

## **ACADEMICBACKGROUNDFORCURATOR**

**Closely related fields:** A degree program called Museum Studies in one academic institution might be called Museum Science or Museology in another institution. Since Curators often specialize in particular disciplines, those fields of study would be relevant provided that theoretical as well as hands-on training was also obtained in museum methods and techniques, including collections care and management. Examples of relevant fields could include American Studies, Anthropology, Archeology, Art History, Archival or Library Science, History, Biology, Botany, Chemistry, Physics, Engineering, Geology, Zoology, and other similar fields of study, depending upon the nature of the collections to be curated.

**Discipline specializations:** Professional Curators tend to be specialists in a particular academic discipline relevant to the collections held by their institution or museum, which could include, for example, 19th-century Hudson Valley School paintings, Southwest Pueblo pottery, Civil War military uniforms, site-specific archeological materials, or natural history specimens.

## **APPLYING THE STANDARD FOR CURATOR**

**Documenting professional experience:** A professional Curator typically has experience in managing and preserving a collection according to professional museum and archival practices. Cultural training should involve experience with the chemical and physical properties of material culture, as well as practical and legal aspects of health and safety, an understanding of climate control systems, security, and conservation methods. The Curator is directly responsible for the care and academic interpretation of all objects, materials, and specimens belonging to or lent to the museum; recommendations for acquisition, de-accession, attribution and authentication; and research on the collections and the publication of the results of that research. The Curator also may have administrative and/or exhibition responsibilities.

### **Products and activities.**

Professional experience and expertise must be documented through "products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation." Products and activities that meet the appropriate Secretary's Standards for Archeology and Historic Preservation may include:

- Exhibit catalogs and other scholarly reports.
- Field or laboratory work that demonstrates ability to conserve, document, or interpret archeological, archival, or material culture objects or collections.
- Plans or finding aids for the preservation or documentation of museum collections.
- Publications, which might include articles in regional, national, or international professional journals, monographs, books, or chapters in edited books, related to the care and treatment of archeological, archival, or material culture objects or collections.
- Presentations at regional, national, or international professional conferences, symposia, workshops, or exhibits related to the care and treatment of archeological, archival, or material cultural objects or collections.
- Professional service on boards or committees or regional, national, or international professional organizations concerned with the care and treatment of archeological, archival, or material culture objects or collections.
- Awards, research grants, research fellowships, or invitations to teaching posts.

*This list is not comprehensive. Furthermore, it should be understood that not all of these products and activities are needed in order to meet the Standard; rather, a combination of several products and activities would be more typical. If the applicant were documenting professional experience in one of the specializations, however, the majority of products and activities would naturally reflect that specialization*